

**CERTIFICATE OF INSURANCE REQUIREMENTS FOR
CONTRACTORS/VENDORS**

811 LOUISIANA / 910 LOUISIANA

All companies making deliveries, pick-ups, or working in 811 and 910 Louisiana buildings must have a Certificate of Insurance on record before using the loading dock, freight elevators, passenger elevators or other facilities.

Insurance coverage must be in the type and amounts as indicated for each group:

GROUP 1: Elevator/Escalator, Janitorial, Metal Refinishing, Parking, Security, Window Washing.

Hines

Worker's Compensation	In kind and amount as prescribed
Employer's Liability	\$1,000,000
Commercial General Liability	\$1,000,000
Commercial Auto Liability	\$1,000,000
Umbrella Liability	\$5,000,000

* You may obtain \$6M in General Liability alone or any combination of General Liability and Umbrella Liability and Umbrella Liability coverage amounts totaling \$6M per occurrence.

GROUP 2: All others including, but not limited to pest control, card access, trash hauling, generator maintenance, fire safety equipment maintenance, movers, telecommunications.

Worker's Compensation	In kind and amount as prescribed
Employer's Liability	\$1,000,000
Commercial General Liability	\$1,000,000
Commercial Auto Liability	\$1,000,000
Umbrella Liability	N/A

The Certificate of Insurance should name as Additional Insured:

1. Busycon Properties LLC
2. Hines Interests Limited Partnership

Please mail an original copy of the Certificate of Insurance to Certificate Holder:

Busycon Properties LLC
Hines Interests Limited Partnership
910 Louisiana, Suite 5000
Houston, TX 77002

If you have any questions, please contact:

Hines
Phone: (713) 225-0565
Fax: (713) 236-9741
Email: osp.811help@hines.com